To: Shipping Line Agents

cc: Mr. Eric Berkeley, Dock Operations Manager

Mr. Ankoma Cannonier, Tideworks Administrator

From: Mr. Warren Jones – CEO – Polaris Holding Company Limited

Re: Exports

Date: 25 June 2014

In order to ensure an efficient back loading process and effective coordination between SSL and Ships’ Crew, SSL will be immediately implementing the following policy:

* **Please note that all paperwork related to exports must be received by the Terminal by not later than 24 hours before vessel arrival; and**
* **All export containers must be physically on the dock by not later than 10:00 a.m. on the day of vessel arrival.**

Failure to meet these requirements may result in containers not being loaded and requiring you to book them on a future voyage.

Thank you for your attention to these matters.



**Warren W. Jones**

**CEO**

***Polaris Holding Company Ltd.***